

# Events & Social Media Coordinator — Altared

altared is seeking a creative and organized part-time Events & Social Media Coordinator to help grow community engagement and communicate the evolving atmosphere of the space.

This role combines event coordination, storytelling, photography/video content, and social media management.

## Responsibilities

- Coordinate workshops, gatherings, and evening events
- Communicate with facilitators, artists, and collaborators
- Create and schedule social media content
- Capture photo and video content within the space
- Help maintain the visual identity and tone of altared online
- Support promotional materials and event listings
- Assist with community partnerships and outreach

## Ideal Qualities

- Strong visual and aesthetic sensibility
- Comfortable creating Instagram/TikTok content
- Organized and self-directed
- Interest in arts, books, design, tea culture, ritual, or community programming
- Comfortable interacting with the public
- Photography, Canva, or design experience is an asset

## Position Details

- Part-time
- Flexible schedule with some evening event support required

Apply to [hello@altared.ca](mailto:hello@altared.ca)